

**PODIATRY AFFILIATED CREDENTIALING BOARD
NOVEMBER 11, 2011
LIVE MEETING MINUTES**

PRESENT: Melanie Berg, DPM; Gary Brown; Ian Furness, DPM; Rene Settle-Robinson, DPM

STAFF: Tom Ryan, Executive Director; Sandy Nowack, Legal Counsel; Karen Rude-Evans, Bureau Assistant; other DSPS staff

GUESTS: none

CALL TO ORDER

Ian Furness, Chair, called the meeting to order at 9:03 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 9, 2011

MOTION: Melanie Berg moved, seconded by Ian Furness, to approve the minutes of August 9, 2011 as written. Motion carried unanimously.

ELECTION OF OFFICERS AND BOARD APPOINTMENTS

The Board retained the same slate of officers and appointments by unanimous consent.

Chair – Ian Furness

Vice Chair – Melanie Berg

Secretary – Gary Brown

SECRETARY MATTERS

There were no matters to discuss.

EXECUTIVE DIRECTOR MATTERS

2012 Meeting Dates

Tom Ryan reviewed the 2012 meeting dates with the Board.

Staff Updates

Sandy Nowack is the new legal counsel for the Board and she introduced herself to the Board. Tom Ryan congratulated Gary Brown on his confirmed reappointment to the Board.

PROPOSED STIPULATION, FINAL DECISION AND ORDER

**WILLIAM P ROMAN, DPM
10 POD 011**

Paralegal Ashley Horton presented a Proposed Stipulation, Final Decision and Order in the disciplinary proceedings against William P. Roman, DPM. This matter will be deliberated in closed session.

Sandy Nowack was excused during this presentation.

BOARD DISCUSSION ITEMS

Legislation/Administrative Rule Matters

- Review of 2009 Act 106 for POD Rule Writing
Legal Counsel Sandy Nowack reviewed the Radiography Affiliated Credentialing Board's practice act and discussed rule writing by the Podiatry Board.

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to authorize Ian Furness to review and approve, if appropriate, any courses of instruction relating to x-ray exams by persons under the direct supervision of a podiatrist. Motion carried unanimously.

MOTION: Melanie Berg moved, seconded by Rene Settle-Robinson, to draft a scope statement to implement Section 448.695(3) of the Statutes as created by 2009 Act 106. Motion carried unanimously.

MOTION: Rene Settle-Robinson moved, seconded by Gary Brown, to authorize Ian Furness to approve the draft scope statement for filing with the Legislative Reference Bureau. Motion carried unanimously.

INFORMATIONAL ITEMS

None.

PUBLIC COMMENTS

None.

OTHER BOARD BUSINESS

None.

CLOSED SESSION

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)) Roll call vote: Melanie Berg-yes; Gary Brown-yes; and Ian Furness-yes; Rene Settle-Robinson-yes. Motion carried unanimously.

Open session recessed at 9:20 a.m.

**RECONVENE INTO OPEN SESSION IMMEDIATELY
FOLLOWING CLOSED SESSION**

MOTION: Melanie Berg moved, seconded by Ian Furness, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 9:29 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION
IF VOTING IS APPROPRIATE**

PROPOSED STIPULATION, FINAL DECISION AND ORDER

**WILLIAM P ROMAN, DPM
10 POD 011**

MOTION: Melanie Berg moved, seconded by Rene Settle-Robinson to adopt the Findings of Fact, Conclusions of Law, Final Decision and Order in the disciplinary proceedings against William P. Roman, DPM. Motion carried unanimously.

Sandy Nowack was excused during deliberation.

AUTHORIZATION TO SIGN STIPULATION

MOTION: Ian Furness moved, seconded by Rene Settle-Robinson, to authorize Tom Ryan to sign the stipulation on behalf of the Board. Motion carried unanimously.

ADJOURNMENT

MOTION: Ian Furness moved, seconded by Rene Settle-Robinson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:37 a.m.